

# CREDENTIALING ASSISTANCE

BECOME A  
CERTIFIED  
PROFESSIONAL!



## WHAT IS IT?

The Credentialing Assistance (CA) Program provides Soldiers with funding for more than 1,900 credentials listed on <https://www.cool.osd.mil/army/>

## HOW DO I QUALIFY?

- Be currently serving in good standing in the ARNG and have a Common Access Card (CAC)
- Not be flagged
- Officers no longer incur a Military Service Obligation (MSO)
- Have an ETS or MRD 31+ days remaining in service after completion of CA- funded course(s)/ exam(s)

## WHAT DO I GET?

- Up to \$4,000/fiscal year (max TA and CA)
- Maximum of \$1,000/year to pay for select aviation related credentials (Active Duty/AGR Soldiers only)
- Pays expenses for course training, materials, supplies, textbooks, and exam
- Can be used for any credential listed on [www.cool.osd.mil/army](http://www.cool.osd.mil/army) and does not have to be related to the Soldier's MOS
- All expenses are paid prior to course/exam start date (Soldiers who pay out of pocket will not be reimbursed)
- Popular Certifications:
  - CompTIA Network+ and CompTIA Security+
  - Project Management Professional (PMP)
  - Private Pilot, Airplane Single Engine
  - Certified Personal Trainer (NASM-CPT)
  - Emergency Medical Technician (EMT)

## HOW DO I APPLY?

- Contact your State ESO/ESS to discuss the CA application process and verify eligibility
- Ensure your credential is listed on Army COOL at: <https://www.cool.osd.mil/army/search/CredSearchAlpha.htm>
- Apply online at: <https://www.armyignited.army.mil> 45+ days prior to course/exam start date

## FOR MORE INFORMATION:

- Contact the CA Virtual Counseling Center at: [https://www.cool.osd.mil/army/costs\\_and\\_funding/index.html?credentialingassistance](https://www.cool.osd.mil/army/costs_and_funding/index.html?credentialingassistance) (select the "Contact an Army CA Counselor" button)
- Contact the PA Education Center: 717.865.4529 or [ng.pa.paarng.list.jfhq-g1-education@army.mil](mailto:ng.pa.paarng.list.jfhq-g1-education@army.mil)
- Visit us Online: [www.pa.ng.mil/education](http://www.pa.ng.mil/education)
- Guidance Counselor-East, Vacant; 717.861.6696
- Guidance Counselor-West, Steven Wilt; 724.613.1021
- Education Services Officer, Janet Hooper; 717.861.2434



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